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Compiled by Kathy L. (Kit) Dusky

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**FILING** is word-by-word (ALA, 1968).

**ABBREVIATIONS:** Standard abbreviations are used except in titles. Names of some organizations, ALA, ACRL, LC, etc., are also abbreviated and are alphabetized as if spelled out.

### SPECIAL ABBREVIATIONS:

appt.	appointment
f.	foundation
port.	portrait
prof.	profile
prog.	program

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